



Job Posting 08/25/2016

Position: Part-Time Bus Operator

Department: Transit Utility

Position Responsibilities (include but are not limited to the following):

- Drives designated fixed and demand response city bus routes
- Completes time sheet showing ridership, routes, bus number and hours worked
- Sells 14-ride tickets to passengers
- Responsible for system safety and security as instructed

Knowledge, Skills, and Abilities Required:

- Ability to work well with and assist others in a cooperatively
- Must be able to deal with public in a professional and courteous manner
- Ability to prioritize assignments
- Ability to stoop, bend and reach

Minimum Qualifications:

Working Conditions: Driving city bus

Special Requirements: Must possess a valid Commercial Driver's License, class A or B with passenger and air brake endorsement.

Physical Requirements:

- Ability to see within normal parameters.
- Sufficient physical ability to perform tasks associated with servicing handicapped patrons
- Ability to lift without restriction
- Good work ethic

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| <ul style="list-style-type: none">• Internal Candidates must complete and submit a Job Interest Form, attaching a current resume, to the Human Resources Department. Job Interest Forms are available for download on the City's Intranet site under HR section/Forms & Resources or you may contact HR at 244-2324. |
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- **How To Apply:** Applications/Resumes and professional references will be accepted in person or by mail, fax or email your resume to: City of Terre Haute, Human Resources, 17 Harding Ave, Terre Haute, IN 47807

- **Confidential Fax:** 812-244-2302 **Email:** HR@terrehaute.in.gov
 - *Applications will be accepted until the position is filled.*